

SCORER TIPS AND REMINDERS

- 1. **ALL CAPITAL LETTERS** throughout the scoresheet.
- 2. **ALL** information <u>prior</u> to the first serve and <u>after</u> the last point should be in **PEN**.
- 3. In the **OFFICIALS** section, **LAST NAME**, **FIRST NAME**.
- 4. Tournament **Date** should be **SIX** characters, *mm/dd/yy* (example: 09/18/14).
- 5. All **TIMES** should be in **INTERNATIONAL TIME** (ex: 9am=0900, 2:15pm=1415).
- 6. After the coin toss, place an "X" in three places: (can be done for both sets)
 - 1. through the encircled **S** of the serving team
 - 2. through the encircled (R) of the receiving team
 - 3. in **SERVICE ROUNDS** box 1 for the Position I player of **Receiving** team
- 7. You may use **PENCIL** from the first serve until final point is recorded.
- 8. Make a small CHECK over the number in the Service Rounds box for each player's FIRST SERVE (if legal serve).

Exceptions: 1. wrong server

- 2. set point awarded to receiving team on loss of rally
- 3. In a deciding set, at the change of courts,
 - a. When team on left serves point 8, use a check on far left and transfer the last exit score from the previous server from the far left to the far right; no exit score is recorded in far left box, final exit score is recorded in far right box.
 - b. when the team on the right earns point 8, or the team on the left earns point 8 on a loss of rally, transfer the last exit score from the previous server from the far left to the far right.
- 9. THREE actions on SUBSTITUTION:
 - 1. Slash the player #, replace with substituting player #
 - 2. Enter the **Score at Change** (sub team score first)
 - 3. Slash the team sub
- 10. **After** the **LAST POINT** is recorded (begin using pen):
 - 1. Record **END** time **INTERNATIONAL TIME**
 - 2. Circle BOTH final EXIT SCORES (Service Rounds section ONLY)
 - 3. Record team names and scores of set in **RESULTS** section
 - 4. Hourglass unused points in the **Points** column (both teams)
 - 5. Check score sheet for errors and proper count of substitutions
 - 6. SIGN score sheet AFTER all information has been VERIFIED
 - 7. Obtain Captain/Coach signatures, then offer to 1st referee for SIGNATURE

QUICK REFERENCE FOR PEN/PENCIL USAGE

PEN

(prior to first serve)

- heading
- **OFFICIALS** section
- team names
- 3 "Xs" for and
- lineups
- set START time

PENCIL

(everything during set play)

- "check" for first serve
- slashes in Points column
- exit scores
- Substitutions and Timeouts
- Sanctions and Remarks

PEN

(after last point recorded)

- set END time
- circle final exit scores
- RESULTS section
- hourglasses in Points column
- signatures
 - Scorer, Captains/Coaches, R1